



Greater Appalachian Llama and Alpaca Association

Board of Directors Teleconference

January 11, 2017 7:00 p.m.

In Attendance: Mike Sheridan, Jane Hamilton-Merritt, Charlotte Sankey, Barb Baker, Kelly Ralph, Audrey Lee, Carol Reigh, Terry Beal, Chuck Leach, Carol Millard.

Absent: Josh Meador

Jane Hamilton-Merritt welcomed Mike Sheridan to the board and thanked him for his willingness to serve.

Secretary's Report: Carol Reigh presented the minutes and Audrey Lee, with a second by Barb Baker, made a motion to accept the minutes as written. Motion passed.

Interim Board Action: Audrey Lee made a motion, with a second by Barb Baker, to accept the minutes as submitted by Carol Millard from the special board meeting held on December 10, 2016. Motion passed.

Treasurer's Report: Carol Millard presented the draft P&L and Balance Sheets for FY 2016. Charlotte Sankey made a motion with a second by Barb Baker to accept the Treasurer's Report and file for Audit. Motion passed.

Finance Committee Report:

New Treasurer: On behalf of the finance committee, Carol Millard was pleased to present to the Board her recommendation for a New Treasurer, Katrina Capasso. Charlotte Sankey made a motion with a second by Carol Reigh, to appoint Katrina Capasso as the new Treasurer of GALA and to transition to the position following the annual audit and to transfer the financial records from Carol Millard. Motion passed.

New Member Packets: Barb Baker made a motion, with a second by Mike Sheridan, for New Members to receive their new member packet electronically with a notation to notify GALA if they wish their Newsletter or Directory in paper form for future editions. Motion passed.

Membership Outside the USA: Carol Reigh made a motion, with a second by Audrey Lee, to set \$55 as a membership fee for those not living within the United States and their directory and newsletter will be delivered electronically unless they make arrangements for the increase in cost of mailing. Motion passed.

Conference Registration Refund Policy: The Finance committee suggested a refund policy for conference chairs to be able to follow with consistency. Barb Baker made a motion with a second by Mike Sheridan to adopt the following policy on refunds: Refunds of conference registrations will be returned after the conference in full if notified prior to the last day of Early Registration. Refunds after the last day of Early Registration will incur a \$50 non-refundable fee to cover processing fees and setup

expenses incurred. Refunds within 14 days of the beginning of the conference will not receive a refund. Motion passed.

Early and Late Registration Fees for Conference: Barb Baker made a motion with a second by Audrey Lee, that the Late Registration fees should always be at least \$50 more than the Early Registration except for Juniors. Motion passed.

GALA Brochures: We are almost out of the brochures and Carol Millard suggested some members to investigate the purpose of the brochure, what really should be in them, and what form it should be in. Jane Hamilton-Merritt said she would do it.

New Business:

2017 Conference: Terry Beal volunteered to work with the conference chairs to be the Board liaison. Dawn Bishop and Cheryl Germain stepped up to co-chair the 30th Anniversary Conference 2017. The location is Corning, NY at the Radisson Hotel on November 2-5 with the theme, Thirty Colorful Years. Lots of energy and lots of good ideas are in the works. Barb Baker made a motion with a second by Carol Reigh for the Board to contribute \$5000 to the 2017 Conference Committee Budget.

Committee Charters: Terry Beal made a request for the Committee Charters to be reviewed, updated, and submitted to the Board for review and approval on a yearly basis. Carol Millard suggested the approved Charters be placed on the website.

New Charter: Jane Hamilton-Merritt made a request for approval of the draft Committee Charter for a Llama Promotion Campaign. Audrey Lee made a motion to endorse the Committee Charter for a Llama Promotion Campaign with a second by Mike Sheridan. Motion passed.

Committee Reports:

Andean Committee: Mike Sheridan reported that there are currently no proposals pending consideration for funding by the committee. He also informed us of a lengthy conversation he had with Dr. Steve Purdy regarding his work with camelids in the Andes.

Tax Exempt Exploration Committee: Audrey Lee suggested that the work for this committee be put on hold until the Board determines the future and approves the Charter of the Llama Promotion Committee.

Veterinary Affairs Committee: Barb Baker said the format has been set with a flyer as an invitation. The first students to farm event is scheduled for April at Baker and Company Llamas. The invitation will be extended to all vet students at Ohio State School of Veterinary Medicine.

Membership Committee: Miranda Brown reported as of January 5th, GALA had 212 members but we ended the 2016 year at 268. She did send email reminders to the 56 who had not renewed and feels that the number should increase prior to the mailing of the directory. The Board did like the idea to continue the Membership Campaign with no major changes.

Miranda wants to get the Directory mailed out by early February.

Currently only 55 members have requested to have electronic version only.

Announcements: Terry Beal, Jane Hamilton-Merritt and Josh Meador's terms end December of 2017. Nominating committee will be looking for candidates to run.

Carol Reigh has volunteered to serve on the Nominating Committee.

Adjournment: Carol Reigh made a motion to adjourn at 9:00 p.m. with a second by Charlotte Sankey. Motion passed.

Future Meeting Dates: March 1, May 3, July 5, Sept. 6, Nov 2

Respectfully Submitted,
Carol Reigh